

2023 Americorps Seniors Convening Event Tour - DC Night Tour
Sponsored by Americorps Seniors Professional Network, Inc. (ASPN)
CANCELLATION/REFUND POLICY

All tour event cancellations and requests for refunds must be made in writing as indicated below. Requests may be e-mailed or mailed (contact information below). Telephone requests will not be honored.

For DC Night Tours sponsored by ASPN:

Prior to and including May 14, 2023, tour attendees will receive a refund of all tour costs minus \$15 handling and process fee. After May 14, no refunds will be given without written request for an emergency situation (see below).

Emergency Illness or Death of Registrant or Immediate Family Member:

Refunds may be granted if an attendee is unable to attend the conference due to a family death, illness, or other extraordinary circumstance. In such a circumstance, tour planners must be contacted by phone, letter or e-mail.

Substitution Policy: Registrants may send a substitute in their place in lieu of requesting a refund. Notify the tour organizer at the email listed below.

ASPN will refund fees as soon as possible after the tour has concluded.

To request a refund, contact ASPN at:

ASPN
Denise Nelsen, Operations Manager
E-mail: denise.nelsen@aspnetwork.org
1251 Vernon Drive, Carver, MN 55315
Phone: 712-470-0477